

KENDRIYA VIDYALAYA, SECTOR 2 RK PURAM NEW DELHI

Ref. No. F KV/Sec-2/RKP/2022-23

Dated:

Open Tender Invitation

Bid security (EMD): Rs.25, 000/-
Security deposit: Rs.50000

Sale Price of Tender document Rs.1000/-
Date of issue from 16.09.2022 to 30.09.2022

Sub: "Invitation for Quotations for supply of goods for use in the KVS - reg.
(M&R-Hardware, Civil & Electrical works) OPEN TENDER ON 03.10.2022.

Sir/Madam,

The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the following items:

| Sl. No. | Brief description of goods | Specifications | Quantity (approx) | Delivery period | Place of delivery |
|---------|-----------------------------|----------------|---------------------|-----------------|-------------------|
| | <u>As per list attached</u> | As per list | As per requirement. | As per order | KV CME |
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Where Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered.

3. Credentials of tenderer: (with documentary evidence)

1. Name of agency
2. Office Address and telephone/Mobile No.
3. License Number & Registration details
4. Labor License Details
5. Pan Number
6. GST No.
7. Annual Turnover for last three years
8. Experience last 3 years.

4. Bid Price

The bids will be treated as responsive if the following documents are attached and properly signed & submitted in the sealed envelope for bid and confirms to the terms and condition in the following manner –

- i. Tender document is available in the office of Vidyalaya with price of Tender document Rs.1000=00 in the form of Cash/DD drawn in favor of “Kendriya Vidyalaya, R K Puram, Sector 2” payable at, DELHI. Each page of tender document must be compulsorily and properly signed by the bidder in ink. Any tender without tender fee will not be considered by bidding.
- ii. Deposit of Rupees Bid security (EMD): Rs.25,000/-in the form of bank guaranty valid for 135 days after the date of submission of bids or account payee DD/pay order drawn in favor of “VVN, KV Shift-1 Sec. 2, R K Puram payable at DELHI as earnest money.
 - a. The contract shall be for the supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
 - b. All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties livable should be quoted separately.
 - c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
 - d. The prices should be quoted in Indian Rupees only,
 - e. Each bidder shall submit only one quotation;
 - f. Telex or Facsimile quotations are not acceptable
 - g. ITR of last five years
 - h. Working experience in KV/Govt. schools situated in Delhi/NCR

5. Validity of quotations

The quotation shall remain valid for a period one year firm the date of approval by the competent authority.

6. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) Properly signed, and
- b) Conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

7. **Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;

*May be struck off in case of Registered Bidders.

- (e) Payment shall be made within 30 days after the delivery of goods and their acceptance;
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) The successful bidder has to deposit performance security of Rs. 50000/- through DD/Banker Cheque in favor of VVN KV Shift 1 Sector 2 RK Puram in the form of DD/Cash.

7. **Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations super scribed on the envelop as 'Quotation for providing M&R (Civil and Electrical material) etc. to the PRINCIPAL KENDRIYA VIDYALAYA R K PURAM SECTOR.2, NEW DELHI within 15 days of publication of the Tender Notice in the newspaper through (Registered/ Speed post only) Tender forms /quotation shall be opened on 03.10.2022 at 03.00 PM in the Vidyalaya Conference Hall .

The bidders or their representatives who choose to be present at the time of Opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

Satya Narain
Principal

